



ملف الحصة المباشرة و المسجلة



Yes We Can with Dorouscom



منصة دروسكم للتعليم الإلكتروني

1 حصص مباشرة

1

2 حصص مسجلة

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3 دورات مكثفة

3

أحصل على بطاقة الإشتراك



3 Fill in the blanks in the letter below with an article (a, an or the). If you don't need an article mark the space with a zero article (Φ).

Hello,
 I'm writing to say I'm happy to know that you want to be my keypal. Thank you for (1) photo. It's really very beautiful. It's my turn to inform you about myself, my country and my family.
 My name's (2) Amel. In (3) Arabic, it means "(4) hope". I'm 16, and I go to (5) Secondary School. (6) subjects I like best are (7) Physics and (8) English. I'm average height, and I have (9) fair hair and (10) blue eyes.
 I live in (11) Northeast of (12) Algeria. (13) Algeria is situated in (14) North Africa. Its capital is (15) Algiers.
 We're a family of four. My father is (16) engineer and my mother is (17) housewife. I have (18) younger brother and (19) older sister. They're (20) students, too.
 I look forward to hearing from you soon. Take care of yourself.
 Best regards,
 Amel
 PS. You'll find my photo in attachment.

① The ② Φ ③ Φ ④ Φ ⑤ a ⑥ the
 ⑦ physics ⑧ Φ ⑨ Φ ⑩ Φ ⑪ the



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a - am → Singular
countable
unknown.

a → Consonant
a doctor
am → electron
vowel

I have a dog,

a cat and an elephant.

the dog is white, the cat is
black and the elephant is gray.

Articles

• 'A' and 'an' are indefinite articles. We use them only before singular countable nouns.

• 'The' is a definite article. We use it before common nouns (singular and plural, countable and uncountable nouns)

| countable singular | countable plural | uncountable (singular) |
|------------------------------|-------------------------------|------------------------------|
| a photo (first reference) | Φ photos (first reference) | Φ paper (first reference) |
| the photo (second reference) | the photos (second reference) | the paper (second reference) |

- When a noun has no article before it, we call this a 'zero article'.
- **Some** and **any** are often used as the plural of a/an.

Example: I have received **an** e-mail.

I have sent **some** e-mails.

Have you received **any** e-mails?

I haven't received **any** e-mails.

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4 Fill in the blank in the sentences below with one of the following: **in, on, off, for, up, at** and **down**.

A. To start the computer, you must switch on this button.

B. Click on the 'Mail' option.

C. In order to check your mail, you have to sign in.

D. If you want to create an e-mail address you have to sign up.

E. If you want to move down the page, you have to use the cursor.

in on

up down

up

down

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5 Read the advert below. Then write a short note to a friend of yours using 'until' and 'from... to'. First, read Reminder V that follows the advert.

Start like this: 

Just a short note to tell you that the Tower of London will be open for visitors...

Discover the Tower of London and experience some most extraordinary aspects of Britain's history. Admire the breathtaking Jewels of the Crown, stand on the execution site of queens and knights!

Opening Times

Until 31 Oct:

Tues- Sat 09.00- 18.00

Mon & Sun 10.00- 18.00

From 1 Nov:

Tues- Sat 09.00- 17.00

Mon & Sun 10.00- 17.00

(last admission 1 hour before closing)



منصة دروسكم
الدعم المدرسي الإلكتروني

دروسكم
منصة الدعم المدرسي الإلكتروني

ملف الحصة المباشرة و المسجلة

1 حصص مباشرة

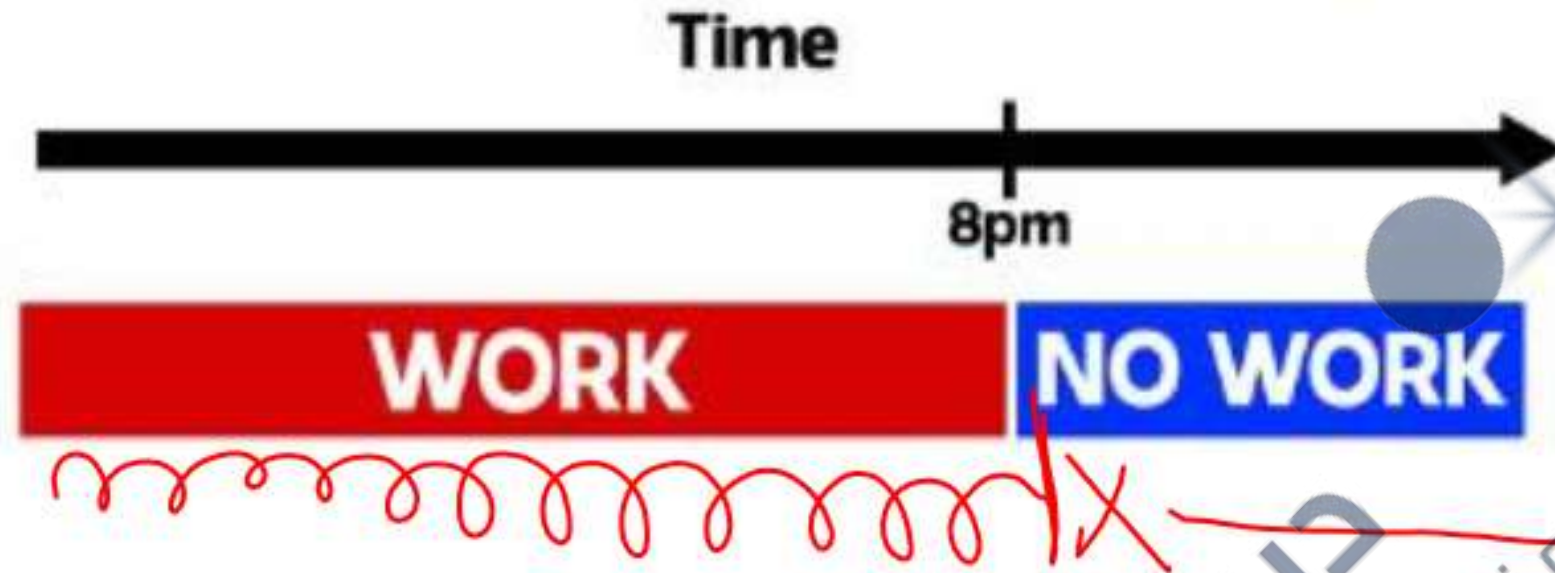
2 حصص مسجلة

3 دورات مكثفة

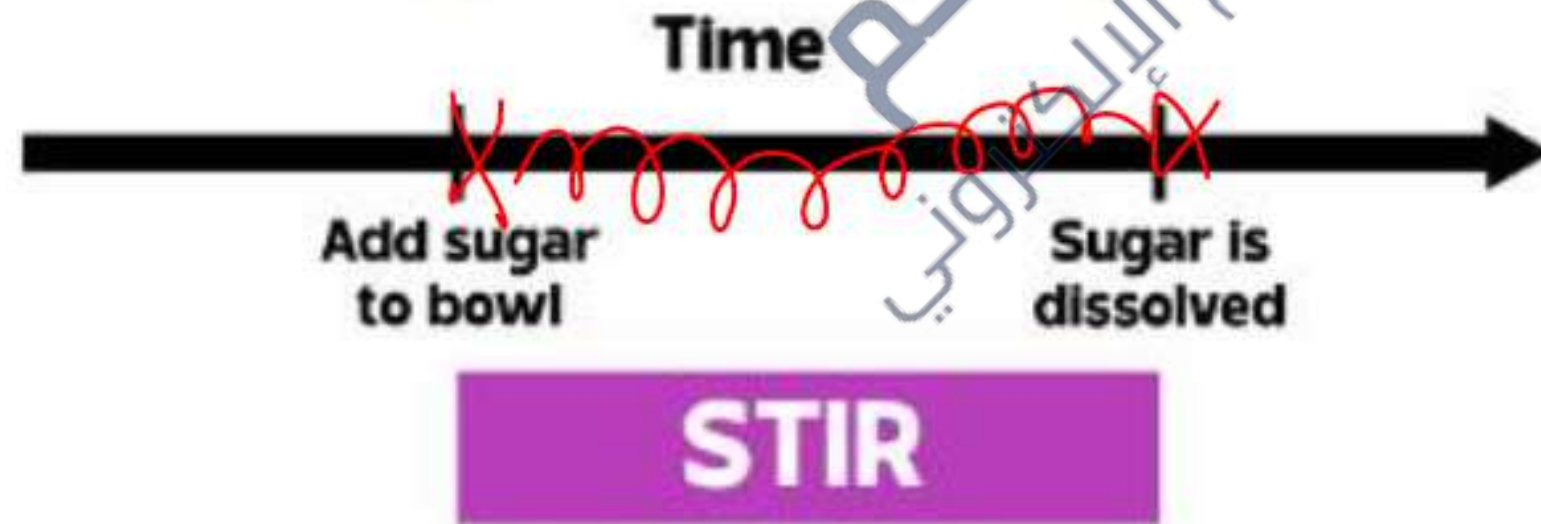
أحصل على بطاقة الاشتراك



"I have to work until 8pm tonight."



"Add the sugar to the bowl, and stir it until the sugar is completely dissolved."



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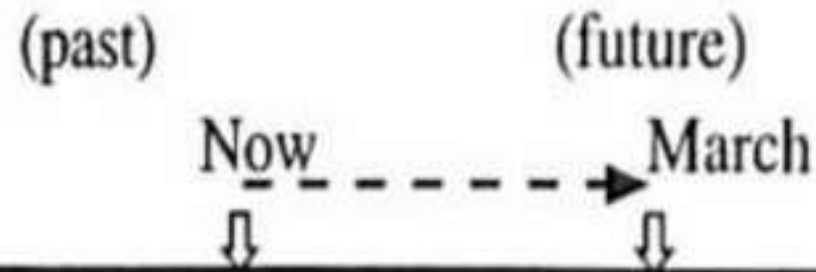
3

أحصل على بطاقة الإشتراك



REMINDER V

A. We use 'from ... to' to give periods of time.

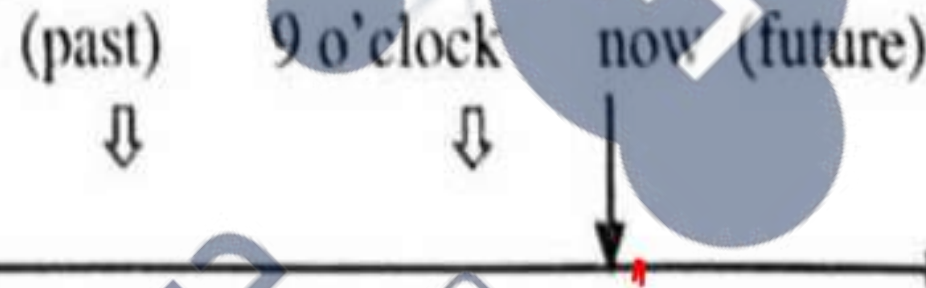


e.g. It will take **from** now **to** next March to finish the work.

From...to are used with:

- years (from 1954 to 1962)
- months (from May to July)
- days (from Saturday to Thursday)
- dates (from May 1st to July 5 th)
- parts of the day (from dawn to dusk)
- hours (from 8 a.m. to 5 p.m.)

B. We use 'until' to give end points in time.



e.g. I waited for the message **until** 9 o'clock and I left.

Until is used with:

- years (until 2015)
- months (until December)
- days (until Monday)
- dates (until July 5 th)
- hours (until 5 o'clock)

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Both - Either - Neither

Both ... and
the two alternatives
are possible

Both



Both coffee **and** tea
are good for you.

© VocabularyPage.com

Either...or
choice between two
alternatives

Either



We should brew
either coffee **or** tea.
Which do you prefer?

Neither ... nor
none of the choices

Neither



We brewed **neither**
coffee **nor** tea.

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11. I don't eat seafood and my husband doesn't _____.
12. I asked two people to help me start my car, but _____ of them knew what to do.
13. _____ my parents are chemists.
14. Her interest in the newspaper business came from her parents, _____ of who were journalists.
15. I had been looking forward to a delicious meal with excellent service, but I was disappointed in _____ cases.
16. _____ Mike and Jim have red hair and blue eyes.
17. He has written two spy novels, _____ of which have been made into television series.
18. I failed my driving test because I didn't keep _____ hands on the steering wheel.

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19. You can get to Montreal by train or bus.
_____ way it'll take an hour.
20. She sharpened the stick carefully at _____
ends.
21. _____ of us is particularly interested
in gardening.
24. A: "I've never been to the states."
B: "I haven't _____".
25. You can buy a new car this year or you can
go on holiday, but you can't do _____.
26. I really think it's important to listen to
_____ sides of the argument.
27. I was sitting in the restaurant at the table
with smokers on _____ side of me.



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WRITE IT OUT

1 Read the 'Help Wanted' ad below. Then write 4 sentences with **must** and **have to** to say what characteristics potential candidates are required to have.

| | |
|---|--|
| <p>Help wanted</p> <p>Camp leaders for 7-10 years old during school vacation.</p> <p>The job requires tolerance, patience, open-mindedness, cheerfulness and understanding. Duties: dealing with children, organising and participating in daily activities.</p> | <p>Activities include: swimming, singing, dancing, cooking, drama, telling stories, sports.</p> <p>Apply to:</p> <p>Mr Michael Armstrong, Director, Haryton Bay Summer Camp, 2187 Mountain Street Miami, Florida 60306 .</p> |
|---|--|

in order to apply for the job you must be tolerant and cheerful. you also swim, sing, ... and do sports



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2 Now, read the letter of application below and decide whether the applicant has a chance or not to be hired as a camp leader. Explain.

46 Regent Street

Madison 15026

Wisconsin

May 20, 2005

Mr Michael Armstrong

Haryton Bay Summer Camp

2187 Mountain Street

NW. Miami, Florida 60306

Re: Camp leader

Dear Mr Armstrong,

I have seen your advertisement for camp leaders in USA TODAY and would like to apply for the job.

I am a junior at Thomas Jefferson High School with good marks in arts and philosophy. I am a member of the photography and music clubs, and I enjoy meeting people. I often volunteer to work in infant hospital wards. So I think that I am suitable for the job.

I was born in Columbus and I am sixteen years old. I will turn seventeen next January. I have lived at the address above for the past ten years. I often look after my brothers and sisters when my mother and father are at work. So I think that I have quite a good experience in dealing with children.

I am ready to start work at the end of June, when the school summer vacation begins. I have asked two of my teachers, Mr John Clarke and Miss Emma Smithsen, to send you two letters of reference for me.

Yours sincerely,

Joy J. Parfit



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0699 320 999 / 044 77 64 11

3 Fill in this résumé (curriculum vitae) with information from Joy's letter of application on the previous page.

RESUME

Name: _____
 first middle last

Address: _____

Place of Birth: _____

Age: _____

Education: _____

Languages: _____

Previous work experience: _____

Interests: _____

References: _____



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Resume



الاسم الكامل

Name:

العنوان

Address:

مكان الميلاد

Place of Birth:

السن

Age:

المستوى الدراسي

Education:

اللغات

Languages:

الخبرة

Previous work Experience:

الاهتمامات

Interests:

المرجع

References:

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4 Match introducing sentences A-C below with the letters 1-3 that follow. Write the introductory sentences in the blank spaces of the letters that follow.

A. Thank you for offering me the post of camp leader.

B. I am writing to inform you that I am able to offer you the position as camp leader.

C. Thank you for your letter of June 6.

| | |
|---|--|
| | I should like you to come for an interview on Friday June 12. Could you please call number 888 547 to confirm this? ② |
| You will get a salary of \$ 50 a week. Would you please confirm that this is acceptable to you? Can you also let us know the exact date when you are free to start work? ① | I will be on vacation from June 30 to September 12. So I can start work on July 2. I am looking forward to joining one of your camps. ③ |

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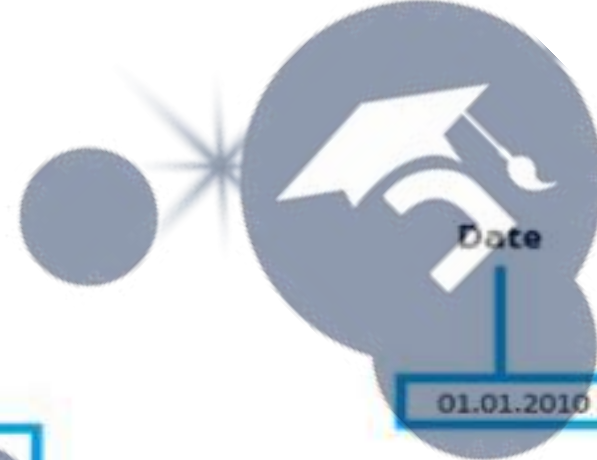
3

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5 Make your own résumé/curriculum vitae. Then write a letter of application in response to the advert on the previous page. Use Joy Parfit's letter of application as a model.

| | |
|---|--|
| Applicant contact details | Linda Smith, 15 Main St, 12345 Baltimore Telephone: 0214777417 Email: lindabalinda@example.com |
| Recipient contact information | Sample Company, Miss Sarah Jones, 20 Main St 12345 Baltimore |
| Subject | Application for the position of <insert job position here> |
| Greeting | Dear Ms Jones, |
| Introduction (motivation, interest, initiative) | I noticed the advertisement for this position on the 01.01.2010 on <insert website name here>. Due to having more than 5 years of experience working in the <insert field name here> field, as well as the continuing education and accreditation I have received in the field, I believe I would be an ideal candidate for the opening advertised. |
| Main body (self-promotion, skills, responsibilities, work experience) | For the last 5 years, I have worked at <insert company name here>. During this time, I was able to hone my <insert skill here> and <insert second skill here> skills. In my current position, I have been responsible for overseeing <insert activity here> and <insert second activity here> which have been invaluable in understanding the structure and inner workings of the industry. |
| Relevant work experience (career goals, key hard/soft skills) | A high level of commitment as well as careful work in the <sample project> are the reasons why I believe I can easily thrive in the role described. As a passionate <team player>, I am also attracted by the group tasks assigned to me in the past, such as <pattern work> and <pattern work>. I would relish the opportunity to collaborate with a team again in the position advertised. |
| Conclusion (expectations, conclusion, willingness to act) | My goal is to take the skills I have acquired and use them to the best of my ability in your company, both with the intention of driving a profit and also giving me the chance to develop professionally in order to continue being an efficient employee. I would be delighted to expand more on my professional skills and abilities during a personal interview. |
| Sign off | Yours sincerely, |
| Signature | <insert signature here> |
| Attachment | Linda Smith Attached: résumé, employer references |



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1 There is a problem to solve in dialogues 1-5 below. Identify the problems. Then complete the dialogues with replies a - e on the right.

A: Hello, can I speak to Nora Jones, please?
 B: What number do you want?
 A: 873291. ①
 B: _____
 A: I'm sorry.

a. No, I can't. It's a bad line.

A: Hello, is that Hind Benmouloud?
 B: Could you speak up, please? I can't hear you very well.
 A: Can you hear me now? ②
 B: _____
 A: Don't worry. I'll call you back.
 B: Sorry, what did you say? I didn't catch that...

b. My line was engaged.

A: Good morning. I'm Djamila.
 B: Jane here.
 A: Hello Jane. I tried to call you at about nine o'clock, but I couldn't get through.
 B: What was the problem?
 A: _____ ③
 c. Sorry, you've got the wrong number.

A: Can I speak to Mr Jones, please?
 B: I'm afraid he's not in the office. He won't be back till next week.
 A: Sorry, I don't understand _____ ④
 B: He won't be back till next week. He's not here.
 A: Oh, thank you.
 B: Try his mobile phone.
 A: Sorry?
 B: I say he has a mobile phone.

d. Oh, I see. Our phones were out of order all morning.

A: Hello, James. I tried to call you earlier, but I couldn't get through.
 B: What time did you call?
 A: Just after ten. ⑤
 B: _____
 e. My English is not very good.

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2 Pair work: Imagine you have one of the phone problems above. Act out a dialogue about it (books closed).

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PROJECT WORKSHOP



PROJECT ROUND-UP (I)

- Correct your mistakes. Then exchange booklets with other groups for further error checking.
- Display your booklets.

II- Making an Internet user's guide for beginners

Overall purpose: Designing an Internet user's guide for beginners.

Your Internet User's Guide should include the following items:

- Description of a workstation / PC = (Personal Computer),
- A set of instructions for using a PC (opening an e-mail account/homepage, etc.),
- Maintenance tips (eg. no smoking, protection from dust, etc.),
- Tips for solving problems when PC goes wrong,
- Manners to be observed when using the Internet.

PROJECT ROUND-UP (II)

- Correct your mistakes. Then exchange booklets with other groups for further error checking.
- Display your Internet User's Guide.



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Job Seeker's Guide: Unlock Your Opportunities

I. Introduction

Welcome to the Job Seeker's Guide, designed especially for teenagers seeking employment opportunities. This booklet is your comprehensive resource to navigate the job application process with confidence.

Phone Inquiries

Hello, my name is and I'm calling to inquire about the job opportunity posted on your website. Could you provide more details about the application process?



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Résumés or C.V.s

Craft a standout resume by showcasing your skills, achievements, and extracurricular activities. Tailor your resume to match the specific job requirements.

Letters of Reference

Request a reference from teachers, mentors, or community leaders who can vouch for your character and abilities.

Letters of Application

Write a compelling cover letter that introduces yourself, expresses your interest in the position, and highlights your relevant skills.

Application Process

Follow our step-by-step guide to submit well-prepared applications. Pay attention to deadlines and ensure all required documents are included.

Replies from Administration/Company

Be prepared for both positive and negative responses. Learn from rejection and use it to improve your future applications.

Letters of Acceptance

Congratulations! When you receive a job offer, respond with a professional acceptance letter, expressing your gratitude and confirming your commitment.



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Ahmed2015@gmail.com

To a new friend

Dear Ahmed,

As soon as I saw your name on the Internet, I noticed that you are from Algeria, I felt strongly interested to write you this email in order to exchange information about each other.

My name is Hector, I am Scottish and I am 15 years old. I am a secondary school student. I live with my family in Glasgow. It is the most populous city of Scotland, not very far from the River Clyde where I often go fishing with my neighbors. I have two sisters, Olivia and Ella and a brother called Ewan. I am the eldest. My father is a carpenter and he is very successful in his job while my mother is a teacher. During the week, I am very busy with my studies, so I always prepare my schoolwork and do my exercises. I rarely go out but when I have free time, I sometimes join friends to play golf.

In the future, I want to be a doctor. I am interested in discovering foreign countries and learning about their people and their customs. Next time, let me know more about your country and make me dream about its wonderful aspect and its splendid nature. I heard a lot about it.

I am looking forward to hearing from you soon.

Yours faithfully Hector

Sans Serif - B I U A -

Envoyer

A - Comprehension: (7pts)

1/ The text is about: (1pt) a) Applying for a job b) Inviting someone c) Corresponding with someone

2/ Say if the following statements true or false: (2pts)

- Hector is the youngest child.
- He rarely revises her lessons.
- Hector wants to be a doctor in the future.
- Hector's parents both work as teachers.



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3/ Answer the following questions according to the text: (3pts)

- Why is Hector willing to correspond with Ahmed?
- What does Hector sometimes do? When?
- Is Hector's father a good carpenter?

4/ What or who do the underlined words refer to in the text? (1pt)

Where §2.....

I §2.....

B- TEXT EXPLORATION: (8pts)

1/ Find in the text words that are: (2pts)

- closest in meaning to:

Heavily populated = §2..... / traditions = §3.....

- Find in the text opposites to:

Youngest =/= §2..... / free =/= §2.....

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3/ Re-order the following words to get coherent sentences: (2pts)

a- was/ seldom/Lina / facebook/ using. →

b- come/ on / school/ never/ we / to/ foot . →

4/ Classify the following words according to their stressed syllables: (2.5pts)

keyboard /modem /floppy /unit/ connect/ remove / computer / Microphone / Mouse

| 1 st syllable | 2 nd syllable | 3 syllable |
|--------------------------|--------------------------|------------|
| | | |
| | | |

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PART II: Written Expression (5pts)

Choose only five elements from the list bellow to fill in the gaps so that the text makes sense:

Updated / comments / internet / liking / networking sites / communication / account / media

In today's world, Facebook, twitter, MySpace, are commonfor people to meet and make acquaintances. It has become a part of our daily lives. With the fast developing world and the increasing use of..... it has led us to a point where we prefer '.....' photos, writing '.....' and wishing our friends over the social networking sites. Using the social networking sites is quite easy; moreover, it keeps us..... about what is going on in other people's life, it reminds us of their important days as well as helps us keep a check on our exes.

ALL THE BEST

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Part One: Reading

A/ Comprehension (08pts)

Read the text carefully then do the activities.

The Social Networking System, Facebook, launched in 2004 by the founder Mark Zuckerberg, is one of the most important breakthroughs in the 21st century. Facebook is now an integrated part of every college student's life.

Facebook is used by more than 800 million people around the world yet little do people know of the profound effect that Facebook has on **their** physical, emotional, and mental health. A collection of studies that include surveys, interviews, and questionnaires will reveal the effect of Facebook on students' well-being. Studies indicate that Facebook can impact physical health by increasing the chance of Upper Respiratory Infection (URI), mental health by leading to web addiction, feelings of loneliness, narcissism, stress, and body dissatisfaction. It alters the traditional familial systems that have existed since the beginning of human life.

It is important to be aware of some of the downsides of Facebook in order to avoid being a victim of **its** unhealthy uses. Many people are unaware of the great impact of Facebook on their life when self-awareness is needed. Acknowledging and becoming fully aware of the nature of your problem is a pre-requisite to solving it. It is important so as not to lose confidence, family connections, and to maintain a healthy body and mind.

*Adapted from
http://artiele.sapub.org*

1. Choose the main idea of the text. (1pt)

- The Social Networking System and its advantages.
- Facebook and its drawbacks.
- An overview of social networks.

2. Say whether the following statements are true or false according to the text

- Facebook is created by the founder Mark Zuckerberg.
- Facebook is used by very few people around the world.
- Studies indicate that Facebook has positive impact on the physical health.
- A lot of people are aware of the great impact of Facebook on their life.



ملف الحصة المباشرة و المسجلة

حصص مباشرة

1

حصص مسجلة

2

دورات مكثفة

3

أحصل على بطاقة الإشتراك



3. Answer the following questions from the text. (3pts)

a) When exactly was Facebook launched and by who?

.....

b) What does the collection of studies reveal about the impact of Facebook on students' well-being?.....

c) Is it important to be aware of the dangers of the Facebook? Why?

.....

4. In which paragraph is it mentioned that the best way to beat Facebook addiction is awareness ? (1pt)

5. What or who do the underlined words in the text

refer to ? (1pt)

a) Their (2§) b) its (3§)

B) Text Exploration: (07pts)

1. Find in the text words or phrases closest in meaning to the following: (0.5pt)

Started (§1) = consequence (§2) =.....

2. Find in the text words or phrases opposites to the following: (0.5pt)

Decreasing (§2) ≠..... healthy (§3) ≠.....

دروسكم
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3. Combine the pairs of sentences with the right conjunction): (3pts) (Either .. or /Neither ..nor / Both ..and)

- 1 - a) you can have a computer .
b) you can have a mobile.

- 2 - a) Ahmed is addicted to Facebook .
b) Sami is addicted to Facebook .

- 3 - a) I don't know how to check the email .
b) My friend doesn't know how to check the e-mail.

4. Reorder the following words in order to get coherent sentences: (2pts)

- 1) /Often /when /sad/rains/feel/ it/ we.

- 2) /at/are /noisy/they/ always/school/

5. Mark the stress in the following words : (1pt).

System- Follow – Printer – Provide.



منصة التعليم الإلكتروني
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ملف الحصة المباشرة و المسجلة



1 حصص مباشرة

2 حصص مسجلة

3 دورات مكثفة

أحصل على بطاقة الإشتراك



16 Sounders Street
7524 Dallas Texas,
October 15th, 2019

Seniors' Rights Organization
1824 3rd Avenue
Dallas, Texas 75260

Dear Sir

I am writing to apply for the post of Personnel Officer as advertised in today's edition of The Time.

I believe I am ideally suited for the position you are advertising. As you will see from my curriculum vitae, I have had three years' experience as an Assistant Personnel Officer in my present company where I enjoy excellent working relations with employees at all levels. In addition, I have a law degree with a specialization in industrial relations. I am also fluent in English in both speaking and writing. I would also add that I am familiar with most office software systems including Microsoft Word. If you consider my qualification and experiences to be suitable, I should be available to attend an interview at any time.

I look forward to hearing from you in due course.

Yours faithfully
Isabelle Lefranc

1. Circle the choice (a,b,c) that best completes statement (1pt)

a. The letter is: a) letter of application b) letter of enquiry c) letter of reply.

2. Read the text then say whether the following sentences are true or false. (1.5pt)

- a. The applicant is writing to enquire about the company.
b. Isabelle has unpleasant working relations in his present company.
c. She is ready at any time to attend the interview

3. Read the text then answer the questions.(4pts)

a. Where does the applicant found the post?

.....

b. What are the qualifications of the applicant?

1..... 2.....

..... 3.....

..... 4..... c. Does the applicant think that she is suitable for the job?



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4. What do the underlined words refer to? (1.5pt)

My where =

B. Text Exploration:

1. Find words that are synonym to: (1pt)

amuse = well acquainted =

2. Rewrite sentence 'b' so that it means the same as sentence 'a'. (2pts)

a. It's obligatory to respect the teacher

b. Students

a. Mary is not allowed to arrive home late.

b. Mary

a. It's not necessary to phone her back.

b. You

a. You cannot smoke in the underground; it's forbidden.

b. You



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3. Put the appropriate reflexive pronouns.(2pts)

- Make sure to remind.....of the things you need to do.
- Students enjoy in the sport club.
- My friend, Jill and I took.....to the aquarium on Friday.
- The cat feeds the little kittens

4. Put the stress in the following words. (2pts)

advertise- qualification — philosophy – company

II. Part Two: Writing

Pretend you forgot to do your English Project. Write a letter of apology to your teacher.

(5pts)

April 27 th, 2008

Dear Mr Johnson,

Please excuse Tim from school next week. He will have to spend one week in hospital in order to have an operation on his foot.

Yours sincerely,
Tom Jackson

⑤

June 10 th, 2008

Dear Sir / Madam,

I am writing to apologise for the absence of my daughter Melinda from school yesterday. She had to take care of her little sister because of her mother's unexpected absence.

Yours faithfully,
Lynn Roberts

⑥



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